



THOMPSON HEADWATERS SERVICES COMMITTEE

Regular Meeting - Tuesday, September 9th, 2014

Time: 4:30 pm

Place: Avola School House

1. CALL TO ORDER

2. ADDITIONS TO OR DELETIONS FROM THE AGENDA

3. MINUTES OF THE REGULAR COMMITTEE MEETING DATED AUGUST 12, 2014 Pg. 1-5

Recommendation:

That the minutes of the Regular Committee Meeting dated August 12, 2014 be adopted.

4. DELEGATIONS

5. UNFINISHED BUSINESS

- a. North Thompson Valley Marketing Committee - Project Update
- b. 2015 Thompson Headwaters Budget Proposal – Update

Pg. 6-10

6. CORRESPONDENCE

7. NEW BUSINESS

- a. Blue River Community Park Playground Replacement
- b. Blue River Cemetery – storage shed location
- c. 2015 Alberta RV Show – Edmonton – February 5-8th
- d. Proposed Committee meeting day change

Recommendation:

That the Regular Committee meetings be moved from the 2nd Tuesday of each month, to the 2nd Thursday of each month.

8. REPORTS

- a. Director's Report
- b. Committee Member Reports

Pg.11-12

Recommendation:

That items 8a – 8b be received for information.

- c. Services Coordinator Report

Pg.13-14

Recommendation:

That the Services Coordinator Report dated September 4th, 2014, regarding TNRD Electoral Area "B" (Thompson Headwaters) services, be received for information.

9. NEXT MEETING DATE - TO BE DETERMINED

10. ADJOURNMENT

THOMPSON-NICOLA REGIONAL DISTRICT

Thompson Headwaters Services Committee

Tuesday, August 12, 2014

MINUTES of a meeting of the THOMPSON HEADWATERS SERVICES COMMITTEE of the Thompson-Nicola Regional District held at Blue River Elementary School, Blue River, BC on Tuesday, August 12th, 2014 commencing at 5:25 PM.

PRESENT: Chair W. Macdonald Director, Electoral Area "B" TNRD
C. Schenstead Vice-Chair
K. Bruce Representative, Avola
L. Budgell Representative, Blue River
D Deuling Representative, Blue River
R. Dykeman Representative, Blue River
J. McRobert Representative, Avola

STAFF: S. Madden Services Coordinator, TNRD
J. Vermeer Recording Secretary

1. CALL TO ORDER

The meeting was called to order by Chair Macdonald at 5:25 PM.

2. ADOPT THE AUGUST 12TH, 2014 AGENDA

**Moved by C. Schenstead
Seconded by R. Dykeman**

That the Thompson Headwaters Services Committee approves the agenda for the August 12th, 2014 regular Committee meeting, as amended.

CARRIED

3. ADOPTION OF THE JULY 8TH, 2014 MINUTES

**Moved by R. Dykeman
Seconded by L. Budgell**

That the minutes of the Thompson Headwaters Services Committee meeting dated July 8th, 2014 be approved as circulated.

CARRIED

4. DELEGATIONS/GUESTS

None.

5. UNFINISHED BUSINESS

a) North Thompson Valley Brand Positioning and Website Re-Development Pilot Project Update

- The Memorandum of Understanding and Services Agreement has been signed by all parties.
- Working with L. Budgell to get shot date for Blue River.

- b) Update on Blue River Tourism Operators Meeting Scheduled for July 14th, 2014
- The meeting was held at the River Safari on July 14, 2014.
 - Excellent feedback was received which will be decimated and provided to the tourism operators.
 - Notes from the meeting will be drafted by Services Coordinator and Simone Carlisle-Smith of TOTA, to be circulated to the Committee and the Blue River Tourism operators.

6. CORRESPONDENCE

None.

7. REPORTS

a) Coordinator's Report

- Services Coordinator reports that she has spoken to the Community Association, Powder Packers and L. Budgell with respect to a grant application from the National Trails Coalition. The Thompson-Nicola Regional District was unable to participate with information due to the deadline date. Rec Sites and Trails BC indicated that the trails must be previously under agreement in order to apply. The group may apply in 2016 if the program is still available and qualifications are met.

b) Director's Update

- The Director reports that someone tried to cut down and/or burn a maple tree at the beach.

c) Member's Updates

i) R. Dykeman

- The electrical at the gazebo at the beach house is damaged. He will forward photos to the Services Coordinator.

ii) D. Deuling

- There is a large wasps' nest under the dock at the beach.

iii) K. Bruce

- The Avola reunion went well and there were no issues or problems.

iv) C. Schenstead

- Ball tournament was held. Many pop cans and cigarette butts left behind. Questions if there is anything in the contract that would require cleanup. RCMP had several reports of drinking at the ball diamond, otherwise it went well. A good RCMP presence was provided for the weekend.

v) J. McRobert

- The Avola reunion was small. No trouble with the reunion though did see several people smoking on the step of the school house.

vi) L. Budgell

- Nothing to report.

8. NEW BUSINESS

a) 2015 Thompson Headwaters Services Committee Proposed Budget

i) Area "B" Cemetery

- Services Coordinator reviewed the proposed 2015 Area "B" cemetery budget.
- Discussion occurred regarding the proposed 2015 Area "B" cemetery budget.

**Moved by C. Schenstead
Seconded by L. Budgell**

That the Thompson Headwaters Services Committee requests the Services Coordinator recommend, to the Thompson-Nicola Regional District Director of Finance, the inclusion of \$10,947.72 for the Electoral Area "B" cemetery budget, with a taxation of \$10,947.72 within the 2015 Thompson-Nicola Regional District budget proposal.

CARRIED

ii) Area "B" Television/Radio Rebroadcasting

- Services Coordinator reviewed the proposed 2015 Area "B" television/radio rebroadcasting budget. There is a forecast deficit for the operational budget of this year that will need to be covered from 2015.
- Discussion occurred regarding the proposed 2015 Area "B" television/radio rebroadcasting budget.
- Discussion occurred regarding the potential to borrow from the TV capital reserve for the purposes of parks functions. The Services Coordinator will discuss this option with the Director of Finance and review with Director Macdonald.

**Moved by C. Schenstead
Seconded by L. Budgell**

That the Thompson Headwaters Services Committee requests the Services Coordinator recommend, to the Thompson-Nicola Regional District Director of Finance, the inclusion of \$6,722.92 for the Electoral Area "B" television/radio rebroadcasting budget, with a taxation of \$6,918.98 within the 2015 Thompson-Nicola Regional District budget proposal.

CARRIED

**Moved by D. Deuling
Seconded by L. Budgell**

That the Thompson Headwaters Services Committee requests the Services Coordinator undertake a survey, prior to December 31st, 2014, of the Area "B" residents to gauge usage of radio services.

CARRIED

iii) Area "B" Community Halls

- Services Coordinator reviewed the proposed 2015 Area "B" community halls budget and indicated that taxation for the community halls is slated to go down.
- Capital improvements to community halls have been completed.
- Surplus funds can be carried forward or transferred to a reserve fund which could be used for capital projects.
- Discussion occurred regarding the proposed 2015 Area "B" community halls budget.

Moved by R. Dykeman
Seconded by C. Schenstead

That the Thompson Headwaters Services Committee requests the Services Coordinator recommend, to the Thompson-Nicola Regional District Director of Finance, the inclusion of \$35,173.67 for the Electoral Area "B" community halls budget, with a taxation of \$30,000.00 within the 2015 Thompson-Nicola Regional District budget proposal.

CARRIED

iv) Area "B" Community Parks

- Services Coordinator reviewed the proposed 2015 Area "B" community parks budget, and discussion occurred.

Chair Macdonald calls a recess of the meeting at 6:35 PM.

Chair Macdonald reconvenes the meeting at 6:40 PM.

- Discussion occurred regarding the cost of a lifeguard at Eleanor Lake. Decision was made that the Committee no longer wants this included as a budget item.
- The concession has not been picked up by anyone for the last number of years and there is a cost associated with the advertising and contract preparation if the venue is to be operated. The Committee decided that the Blue River Community Association will be offered the opportunity to operate the concession on the long weekends and that the opportunity will no longer be contracted.

Moved by L. Budgell
Seconded by J. McRobert

That the Thompson Headwaters Services Committee recommends to the Thompson-Nicola Regional District Board of Directors that they amend Capital Reserve Bylaw 2405 from \$25,000.00 to \$43,631.33 to cover the full replacement costs for the Avola playground.

CARRIED

Moved by D. Deuling
Seconded by K. Bruce

That the Thompson Headwaters Services Committee requests the Services Coordinator recommend, to the Thompson-Nicola Regional District Director of Finance, the inclusion of \$187,057.51 for the Electoral Area "B" community parks budget, with a taxation of \$75,144.00, within the 2015 Thompson-Nicola Regional District budget proposal; and,

That this request includes \$36,726.01 to be allocated from the Capital Reserve in 2015, for replacement of the Blue River Community Park playground; and

That the priority capital projects for the 2015 fiscal year are:

- Replacement of the Blue River Community Park playground,
- Blue River trails plan.

CARRIED

R. Dykeman leaves the meeting at 7:22 PM.
R. Dykeman returns to the meeting at 7:25 PM.

v) Area "B" Economic Development and Tourism

- Services Coordinator reviewed the proposed 2015 Area "B" economic development and tourism budget and discussion occurred.

**Moved by R. Dykeman
Seconded by D. Deuling**

That the Thompson Headwaters Services Committee requests the Services Coordinator recommend, to the Thompson-Nicola Regional District Director of Finance, the inclusion of \$67,168.20 for the Electoral Area "B" economic development and tourism budget, with a taxation of \$50,006.85 within the 2015 Thompson-Nicola Regional District budget proposal and that Director Macdonald provide \$6,000.00 NTEDS funding to support Area "B" economic development.

CARRIED

- Projected overall increase to the taxation for the five services the Committee looks after is 3.05%.

9. NEXT MEETING DATE

September 9th, 2014 at 4:30 PM, Regular Meeting, Avola School House, Avola, BC.

10. ADJOURNMENT

Moved by L. Budgell

That the meeting be adjourned at 7:45 PM.

Certified Correct:

Chair

Services Coordinator

FINAL TNRD -Area "B" THOMPSON 2015 THSC Budget Proposal

with Input from THSC and Dir of Finance

Sept 4, 2014

Cemetery: Area B				
Account Code	Account Name/Description	Budget 2015	Specific items	Comments
REVENUES			subtotal to 2015	
10-1-510107-5500	Interest: Investment	\$0.00		
10-1-510107-5910	Misc Revenue	\$0.00		plot purchase/interment
10-1-510107-7500	Tax Levies: E/A	\$10,980.95		taxes were \$7904 in 2014
10-1-510107-9110	Surplus: Previous year	\$0.00		PROJECTED
	TOTAL REVENUES	\$10,980.95		CONFIRMED
EXPENSES				
10-2-510107-1110	Capital Improvements	\$0.00		build/install archway BR - 5 yr?
10-2-510107-4520	Maintenance & Repairs	\$1,000.00		fencing/falling
10-2-510107-4520	Operating Costs & Advances	\$6,205.00		
	Avola Cemetery maintenance		1280.00	contracted May - Sept
	Blue River Cemetery maintenance		4925.00	contracted May - Sept
10-2-510107-5000	Salaries	\$2,248.67		projected 2% increase
10-2-510107-5200	Benefits	\$677.28		projected 2% increase
10-2-510107-6510	Insurance: Liability	\$350.00		
10-2-510107-6511	Insurance: Property	\$100.00		
10-2-510107-6900	Administration Charge	\$400.00		
10-2-510107-8222	Transfer to Reserve Fund	\$0.00		
	TOTAL EXPENSES	\$10,980.95		
	Surplus/Shortfall	-\$0.00		
1. had Avola Cemetery sign on 2014 list of TO DO - but it does have an older sign in place				
2. assume container installation occurs Fall 2014				
3. assume design of BR archway occurs Fall 2014				
4. assume item 2 & 3 come in on budget (under \$4300 combined)				
5. no surplus carry forward				
6. BR archway build/install may need to be budgeted for 5 - 8 years out depending on cost and how much				
THSC want taxes to increase for this service, \$3000 increase for operations alone in 2015				

FINAL TNRD -Area "B" THOMPSON 2015 THSC Budget Proposal
with Input from THSC and Dir of Finance
Sept 4, 2014

Economic Development & Tourism: Area B				
Account Code	Account Name/Description	Budget 2014	Specific items	Comments
REVENUES				
			subtotal to 2014	
10-1-652107-5500	Interest: Investments	\$0.00		
10-1-652107-5910	Misc Revenue	\$0.00		
10-1-652107-7500	Tax Levies: E/A	\$50,239.56		2014 was 39140
10-1-652107-7590	Grants: Provincial CTO	\$8,600.00		2014/2015 allocation
10-1-652107-7596	Grants: Other	\$6,000.00		NTEDS to support NTVMC - Willow motion at Board
10-1-652107-9110	Surplus: Previous year	\$2,561.35		projected
	TOTAL REVENUES	\$67,400.91		
EXPENSES				
10-2-652107-1320	Rentals/Leases: Buildings	\$5,200.00		BR Elementary/DLCC - Clw
10-2-652107-4200	* Program: Economic Development	\$300.00		
			\$300.00	50% EDABC Conf registration misc Ec Dev opportunities
10-2-652107-4201	* Program: Community Tourism	\$23,295.00		
			\$3,000.00	Sign maintenance
			\$1,200.00	winter sign install/removal
			\$200.00	web hosting/domain registration
			\$1,000.00	website maintenance
			\$425.00	2015 TOTA Summit registration
CTO	Depends on if we partner for 2015 and register		\$1,800.00	2015 Edmonton RV show travel
CTO			\$1,000.00	2015 AB snow show registration
CTO	DO NOT REGISTER FOR 2016 EDMONTON UNTIL PARTNERED plus the show stuff		\$1,050.00	2016 Edmonton RV show registration
			\$13,350.00	2014/2015 CTO initiatives
			\$270.00	brochure distribution
10-2-652107-5000	Salaries/Wages	\$15,746.91		2% increase projected
10-2-652107-5150	Stipends: Committee	\$4,500.00		10 meetings
10-2-652107-5200	Benefits	\$4,743.00		2% increase projected
10-2-652107-5400	Staff Development	\$1,000.00		1/2 of 2 courses
10-2-652107-6110	Advertising & Promotions	\$1,300.00		Blackwell Press misc
10-2-652107-6210	Accommodations & Meals	\$1,520.00		
			\$720.00	EDABC Conference meal/room
			\$500.00	TOTA Summit meal/room
			\$300.00	Misc 2015
10-2-652107-6220	Dues & Fees	\$175.00		EDABC Membership
10-2-652107-6250	Travel: Vehicles	\$3,614.00		
			\$214.00	TOTA Summit Travel
			\$400.00	EDABC Conference travel
			\$3,000.00	misc travel Sherri/THSC
10-2-652107-6310	Office & Administration	\$3,000.00		copying, secretary, etc
10-2-652107-6330	Postage & Shipping	\$100.00		
10-2-652107-6400	General	\$700.00		misc committee meals
10-2-652107-6510	Insurance: Liability	\$350.00		same as 2013
10-2-652107-6900	Administration Charge	\$1,857.00		same as 2013
	TOTAL EXPENSES	\$67,400.91		
	Surplus/Shortfall	-\$0.00		

FINAL TNRD -Area "B" THOMPSON 2015 THSC Budget Proposal
with Input from THSC and Dir of Finance
Sept 4, 2014

Community Halls: Area B					
Account Code		Account Name/Description	Budget 2015	Specific items	Comments
REVENUES				subtotal to 2015	
10-1-712107-5500		Interest: Investment	\$0.00		
10-1-712107-5910		Misc Revenue	\$100.00		
10-2-712107-5911		Misc Revenue: Insurance	\$100.00		
10-1-712107-7500		Tax Levies: Electoral Area	\$30,033.26		40922 in 2014
10-1-712107-7605		Fed Gas Tax Grant	\$0.00		
10-1-712107-9110	*	Surplus: Previous year	\$4,973.67		
		TOTAL REVENUES	\$35,206.93		
EXPENSES					
10-2-712107-1050		Amortization	\$0.00		
10-2-712107-1110	*	Capital Improvements	\$0.00		none required
10-2-712107-1552		Hydro	\$1,750.00		increased rates, usage
10-2-712107-1553		water	\$200.00		
10-2-712107-1570		Avola Ground Maint	\$2,437.50		contracted
10-2-712107-4510		Grant-in-aid	\$0.00		
10-2-712107-4511		Grant-in-aid: Blue River	\$17,000.00		same as 2014
10-2-712107-4521		Operating Costs: Blue River	\$0.00		n/a
10-2-712107-4522		Operating Costs: Avola	\$7,400.00		
				\$5,000.00	removal/replacement of fence
				\$2,000.00	misc
				\$400.00	SBC
10-2-712107-4530		Gas Tax Project	\$0.00		
10-2-712107-5000		Salaries	\$2,250.74		projected 2% increase
10-2-712107-5200		Benefits	\$677.28		projected 2% increase
10-2-712107-6400		General	\$1,497.41		
10-2-712107-6510		Insurance: Liability	\$350.00		
10-2-712107-6511		Insurance: Property	\$375.00		
10-2-712107-6900		Administration Charge (3%)	\$1,269.00		
10-2-712107-8222		Transfer to Reserve			set up \$5000/yr from 2016 onwards
		TOTAL EXPENSES	\$35,206.93		
		Surplus/Shortfall	-\$0.00		

FINAL TNRD -Area "B" THOMPSON 2015 THSC Budget Proposal
with Input from THSC and Dir of Finance
Sept 4, 2014

Community Parks: Area B				
Account Code	Account Name/Description	Budget 2015	Specific items	Comments
REVENUES				
			subtotal to 2015	
10-1-718107-5500	Interest: Investments	\$0.00		
10-1-718107-5910	Misc Revenue	\$7,500.00		TNRD holding for signs - Agnese
10-1-718107-7500	Tax Levies: Electoral Area	\$75,541.80		
10-1-718107-7590	Grants: Provincial	\$0.00		
10-1-718107-7596	Grants: Other	\$0.00		
10-1-718107-9110	* Surplus: Previous year	\$41,966.19		if \$43631.33 pulled from capital reserve, \$41966.19 surplus projected
	Transfer from Reserve for 2015	\$36,726.01		Bylaw for 2015 to balance budget
10-1-718107-9121	Transfer from Reserve remaining from 2013	\$25,721.31		remainder of capital reserve under Bylaw for Trails projects - not completed or pulled in 2014
	TOTAL REVENUES	\$187,455.31		
EXPENSES				
10-2-718107-1050	Amortization	\$0.00		
10-2-718107-1110	* Capital Projects	\$96,321.31		
	Amended		\$63,100.00	BR Playground (RMS)
	Deferred			BR Community Park sign design
	Deferred			BR Community Park sign creation/installation
			\$7,500.00	TNRD holding for signage
			\$25,721.31	Trail signage, etc
10-2-718107-1552	Utilities: Hydro	\$2,200.00		
10-2-718107-1553	Utilities: Water/Sewer/Garbage	\$7,500.00		
			\$200.00	Avola Water
			\$700.00	Eleanor Lake water
			\$100.00	BR parcel tax for water
			\$6,500.00	septage pumping
10-2-718107-3330	Repairs & Maintenance	\$12,000.00		
			\$10,000.00	Beach House maintenance
			\$2,000.00	Gazebo/outhouse cleaning/staining
10-2-718107-4520	Operating Costs	\$29,575.00		
			\$14,775.00	Blue River Parks Contract
			\$400.00	SBC
			\$1,200.00	Avola Park contract
			\$6,650.00	beach house maintenance
	BRCA run on long weekends			lifeguard/concession
			\$150.00	yearly suppression inspection
			\$200.00	kitchen cleaning
	Not a necessary expense - review in the future			lifeguard salary
			\$1,200.00	TELUS
			\$5,000.00	x-country trails - grooming expanded area
10-2-718107-5000	Salaries/Wages	\$26,917.80		projected 2% increase
10-2-718107-5200	Employee Benefits	\$6,181.20		projected 2% increase
10-2-718107-6210	Accommodation & Meals	\$400.00		
10-2-718107-6250	Travel/Vehicle	\$2,500.00		
10-2-718107-6400	General	\$400.00		
10-2-718107-6510	Insurance: Liability	\$350.00		
10-2-718107-6511	Insurance: Property	\$1,110.00		
10-2-718107-6900	Administration Charge (3%)	\$2,000.00		estimate
10-2-718107-8110	Interest: Short Term	\$0.00		
10-2-718107-8222	Transfer to Reserve Fund	\$0.00		set up for 2016 onwards
	TOTAL EXPENSES	\$187,455.31		
	Surplus/Shortfall	\$0.00		
	1 from 2013 deferred; dock at S end Eleanor Lake (\$11,000 est)			
	2 from 2013, deferred; installation of covered structure at Avola Children's Park			
	3 from 2013, DUSTIN to investigate diving board options for lake			
	4 from 2013, DUSTIN to investigate options, plan, costs, luge hill			

FINAL TNRD -Area "B" THOMPSON 2015 THSC Budget Proposal
with Input from THSC and Dir of Finance
Sept 4, 2014

TV: Area B				
Account Code	Account Name/Description	Budget 2015	Specific items	Comments
REVENUES			subtotal to 2015	
10-1-751107-5500	Interest: Investment	\$0.00		
10-1-751107-5910	Misc Revenue	\$0.00		
10-1-751107-7500	Tax Levies: Electoral Area	\$6,930.07		taxes were \$4787 in 2014
10-1-751107-8410	Proceeds from borrowing	\$0.00		
10-1-751107-9110	Surplus: Previous year	-\$196.06		PROJECTED
10-1-751107-9121	Transfer from Capital Reserve	\$0.00		at end of 2013, the Capital Reserve balance was \$90,241
	TOTAL REVENUES	\$6,734.01		
EXPENSES				
10-2-751107-1020	Amortization	\$0.00		
10-2-751107-1110	Capital Projects	\$0.00		
10-2-751107-1552	BC Hydro	\$1,308.00		9% rate increase
10-2-751107-3330	Reps/Mtnce: Equipment	\$200.00		
10-2-751107-4101	Contractor	\$1,000.00		2 site visits
10-2-751107-4520	Operating Costs/Advances	\$2,400.00		
			\$2,400.00	Shaw Broadcast (min \$200/mos)
10-2-751107-5000	Salaries/Wages	\$750.59		projected 2% increase
10-2-751107-5200	Benefits	\$225.42		projected 2% increase
10-2-751107-6510	Insurance: Liability	\$350.00		
10-2-751107-6511	Insurance: Property	\$350.00		
10-2-751107-6900	Administration Charge	\$150.00		minimum fee
	TOTAL EXPENSES	\$6,734.01		
	Surplus/Shortfall	-\$0.00		
1. Shaw charges may increase from \$28/month to \$200/month as Shaw has a minimum fee under their new Service Agreement				

DIRECTOR MACDONALD'S REPORT FOR July/Aug 2014

JULY 1- CANADA DAY CELEBRATIONS, BLUE RIVER

- Community Association Event, I did the concession.

JULY 3- LIBRARY OPEN HOUSE, BLUE RIVER

- Marc Saunders, Director of Library Services Hosted an Open House at the BR Library. Library Services has undergone a service review. A result of that review, was this process in which constituents in the TNRD are being asked by survey to assess what we find important about our libraries. Results of that review have not been collated as yet.

JULY 8- DIRECTOR'S COFFEE HOUR, BLUE RIVER AND AVOLA

JULY 16- SILGA CONVENTION MEETING, KAMLOOPS

- As a member of the Southern Interior Local Government Association, I am on the committee for the next convention being held in Kamloops.

JULY 17 – TNRD BOARD OF DIRECTORS MEETING, KAMLOOPS

JULY 18 – MARGOT WAGNER OPEN HOUSE, CARIBOO REGIONAL DISTRICT, FOREST GROVE. VICE-CHAIR

- As the Vice-Chair I believe that is important to attend events, especially if I am in the area. Although this community event, held by EA Director Wagner was in the Cariboo Regional District, any relationships that I can cultivate across Regional Districts, I think is a good thing. I was going to be in the area, so I left BR a few days earlier so I could attend this event.

JULY 20 – 70 MILE WAGON RACES, 70 MILE. VICE-CHAIR.

- On the same note, I attended this event and the one below for the same reasons, I was passing near these communities and thought it important to show my support as the Vice-Chair, and was introduced as such to the corresponding communities.

JULY 20 – 1ST ANNUAL BLUE SKY COUNTRY CRICKET MATCH, CLINTON. VICE-CHAIR

- Steve Rice, TNRD Area Director from Blue Sky Country was quite happy to start this tournament as many of our prospective doctors are from Commonwealth countries, where they play cricket. The match was between Clinton and Spences Bridge. It may be a good selling point in future. The match was held in Clinton, and Mayor Jim Rivett was there to host the event

JULY 23 – SUSAN GIMSE, Area Director, Area C Squamish-Lillooet RD.

- Met with Director Gimse while in the Pemberton area.

AUG 5 – PROVINCIAL HEALTH ANNOUNCEMENT @ ROYAL INLAND HOSPITAL. VICE-CHAIR

- Minister of Health Terry Lake announced six family practice residency positions opened at Royal Inland Hospital in Kamloops. This is a two year UBC post-graduate program, which will hopefully result in family practice doctors staying in the interior. I do believe the number of family practice residents will increase to 12 next year.

AUG 9 – SPENCES BRIDGE DESERT DAZE MUSIC FESTIVAL, SPENCES BRIDGE. VICE-CHAIR

- Attended the end of this two day event to show my support for that event.

**AUG 20/21 – TNRD BOARD OF DIRECTORS OUT OF TOWN BOARD MEETING,
KUMSHEEN RAFTING RESORT, LYTTON**

- On Wednesday we toured the New Afton copper mine in Kamloops. We went down one kilometer to see how they extracted the copper/gold/silver ore. We were then led through their processing plant to see how they refined the precious and semi-precious metals from the ore.
- Jackie Tegert, MLA from Fraser-Nicola gave an update on the riding. She spoke of what she was doing in the past year as a new MLA, and spoke of the importance of government to look at all of the decisions they make through a rural lens, as decisions made with the lower mainland in mind often have impacts on the rest of the province.

AUG 28- MP CATHY MCLEOD COFFEE HOUSE, RIVER SAFARI, BLUE RIVER

- A total of 11 people showed up, and we had a good cross section of discussion and concerns brought up by BR Locals. The most common topic of conversation was the Temporary Foreign Workers Program, and how its changes could affect businesses in rural BC. Other topics brought up were the lack of useable trails in our area, a lack of trail access to special needs users, and is there federal funding for such projects? Rural banking issues, CPP and Disability issues were also discussed.

IMPORTANT TO NOTE IN SEPTEMBER

SEPTEMBER 16 5-7pm

- Peter Hughes, Director of Environmental Services, will be coming to BR with his team, to give a presentation to update us on our water system upgrades and to answer questions regarding the new Eco Depot and the closing of the Transfer Station on Blueberry Road. They will be available from 5pm and a presentation will start promptly at 5:30.

TO: Thompson Headwaters Services Committee Sept 4th, 2014
FROM: Sherri Madden, Services Coordinator, Electoral Area "A" & "B"
SUBJECT: TNRD Electoral Area "B" (Thompson Headwaters) Services

Recommendation(s):

That the Services Coordinator Report dated September 4th, 2014, regarding TNRD Electoral Area "B" (Thompson Headwaters) services, be received for information.

Parks/Cemetery

- MFLRNO Initial Attack Crews completed danger tree removal at Avola Cemetery, and brushing out of Little Hell's Gate entry signage.
- The contractor will return in Sept to top up the pea gravel within the Avola playground area. Kinder-Morgan has donated the use of rig mats to minimize potential site damage from the equipment required for this work.
- Playground equipment from Avola Children's Park will be put up for bid and removed from the Avola School House site before end of September.
- Blue River/Avola Cemetery Bylaws are currently under review.
- Two interments occurred at the Blue River Cemetery.
- Blue River Open House to gather information on preferences for replacement of Blue River Community Park playground scheduled for Oct 4.
- Contractor has received all the materials and is working to repair all benches in Blue River Community Park, as well as replace the two fences near outhouses.

Blue/Avola River Trails

- Information on mapping for the Blue River trails has been sent to Rec Sites & Trails BC for planning purposes and incorporation into the trail partnership agreement.

Avola School House

- The new blinds and white screen will be ordered for the School House in the 2nd week of Sept. Planned install by Sept 30th.
- Placement of geocache was completed by Kevin Deckert in mid-July, adjacent to the School House.

Area B Rebroadcast

- Nothing to report.

Street lighting

- Waiting for repair on Avola frontage road streetlights. This can take some time as it is completed as the contractors/BC Hydro are in the area.

Blue River Water System

- Sept 16, 5 – 7 pm, there will be a meeting with members of the Environmental Health Services Dept
- Leak detection has been completed for Blue River. Most of the leaks were determined to be on private property and it is important that these issues are rectified promptly as it affects the entire system integrity. The TNRD staff will follow up with owners.
- Contract will be completed when final connection to reservoir is installed, prior to Fall 2014.

Economic Development

- North Thompson Valley Marketing Committee documents, website and photo shoot arranged and/or reviewed.
- Remaining CTO projects to be completed: brochure, graphic design, EQ storytelling.

Miscellaneous

- Services Coordinator will be out of office Sept 10-12 and Nov 5-7 for training.
- 2015 Budget proposal discussions with Director of Finance completed on August 14th.
- Service Coordinator office move completed July 18. New office is located adjacent to RCMP station at 209 Dutch Lake Rd, Clearwater.
- Aug 14th, TNRD Sr. Staff meeting in Kamloops.

Respectfully submitted,

Sherri Madden

Services Coordinator, Electoral Areas "A" & "B"